



Please complete this application form in BLOCK CAPITALS and return it to the Crepe a Croissant you wish to apply for.

Position applied for: \_\_\_\_\_

Location you would like to work at:

Choice 1: \_\_\_\_\_

Choice 2: \_\_\_\_\_

## Personal Details

Title: Mr/Mrs/Miss/Ms (please delete) Surname: \_\_\_\_\_

First name: \_\_\_\_\_ Name you like to be known as: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: (day): \_\_\_\_\_ (eve): \_\_\_\_\_

(Mobile): \_\_\_\_\_ Email: \_\_\_\_\_

## Availability

Are you looking for full time work?  yes  no

If you are looking for part time please tick the box/boxes that show the hours you are available to work in the table below:

	8am	9am	10am	11am	noon	1pm	2pm	3pm	4pm	5pm	6pm	7pm	8pm	9pm	10pm	11p	12am
Mon																	
Tue																	
Wed																	
Thu																	
Fri																	
Sat																	
Sun																	

Are there any days you cannot work? \_\_\_\_\_

Are you looking for permanent or temporary work?  Permanent  Temporary

## How did you hear about this vacancy?

Crepe a Croissant website  Friend/Family working for Crepe a Croissant  Window Poster

Job Centre  Asked in Branch  Other (please give details) \_\_\_\_\_

## Employment History

**Please detail your employment history starting with your most recent/current employer and work backwards:**

Dates From:            To:	Full Company Name:	Job Title:	Reason for leaving:

## Skills and Qualifications

**Please list any skills or qualifications relevant to your application:**

Educational Establishment:	From/To:	Qualification(s) gained & grade:

## A Bit More About You

Can you provide an example of when you have provided excellent customer service?

What is your proudest accomplishment to date?

What do you feel the benefits are of working with others in a team?

What do you like to do in your spare time?

## Your Referees

**It is Company policy for two references to be requested, please provide us with relevant names and addresses, one being your current or most recent employer. If this is your first job, please provide two personal references, one must be your most recent educational establishment.**

Name:	
Company:	
Address:	
Tel:	Relationship:

Name:	
Company:	
Address:	
Tel:	Relationship:

# Equal Opportunities

Crepe a Croissant is committed to the equality of opportunity in employment. This information is for monitoring purposes only.

Your Ethnic Origin: \_\_\_\_\_ Marital Status: \_\_\_\_\_

Do you require a work permit?  Yes  No

Describe your general state of health: \_\_\_\_\_

Total number of sick days over the last year: \_\_\_\_\_

Do you consider yourself to have a disability that is relevant to the job for which you are applying?  
 Yes  No

If 'yes' please give brief details of the effects of the disability and any assistance you would need:

To attend an interview

To enable you to perform the job, if successful

Do you have any criminal convictions that are unspent under the Rehabilitation of Offenders Act 1974?

Yes  No

If Yes please give details: \_\_\_\_\_

**Thank You** for completing this form – we wish you well with your application

Your signature will be taken as:

- Acknowledgement that all the information you have provided is complete, correct and not misleading.
- Your understanding that any offer of employment is subject to the receipt of satisfactory references and your permission for us to approach referees and previous employers to obtain references.
- Your authorisation for Crepe a Croissant to contact relevant authorities should we need to check any other information concerning your application to join us.

Signed: .....

Date: .....